

## MIGRATION POLICY

- a) A student once admitted and registered in a programme will not be allowed to change the programme under any circumstances.
- b) However, under exceptional circumstances, transfer of a student from any other University to IEC University may be permitted by the Academic Council on the recommendations of the **Academic Advisory Committee** on **case to case basis**. In all such cases the approval on the transfer of relevant credits the student has already earned in that University may be granted by the Academic Council.
- c) A student may be given **No Objection** for seeking transfer from the University to any other University, provided the student has cleared all the dues including full term course fee of all the years and no case of indiscipline is pending against him / her in the IEC University.
- d) Minimum **14 credits per semester or 20 Credits per Year** (As the case may be) should be earned by the student in the previous university to be considered for credit transfer at IEC University.
- e) According to the ordinance of IEC University a B. Tech. student has to earn minimum **180 credits** to clear his / her program. And there is no prerequisite of any subject whether it is related to first year second year, third year or fourth year, however, he/she must be in the same stream. Therefore students may register in some courses as back papers and clear them in summer semester program.
- f) Only Similar types of courses can be transferred at the university.
- g) If there is any gap in the studies then the student should submit an affidavit of the effect that he / she was not involved in any criminal activities.
- h) The student must submit the character certificate as well
- i) Transferred students from any University may clear their back papers in summer semester program. The Summer semester is a fast-placed semester where all the rules for the normal semester shall apply but the registration shall be limited to three courses having total **credits not exceeding 12**.
- j) **The similar ruling has to be given in respect of other courses such as LLB, MBA etc. keeping in view the academic ordinance of such programmes. IEC University will ensure that in the process of such credit transfers the academic ordinances remain intact and are followed in totality.**



# **FORMAT FOR MIGRATION TO IEC** **UNIVERSITY**

1. a. Name of Student: \_\_\_\_\_
- b. Father's Name: \_\_\_\_\_
- c. Mother's Name: \_\_\_\_\_
2. Caste (Whether Gen/OBC/BC/SC, Please specify): \_\_\_\_\_
3. Domicile: \_\_\_\_\_
4. Annual Income of parents/Guardian: \_\_\_\_\_
5. Details of present Institution, where studying.:
- a. Name of course/stream of IEC University you want migration:
  - b. The university from which you are pursuing the course:
  - c. Board from where you completed your 12<sup>th</sup> :
  - d. Any other institution authorized by state Govt. and central Govt. UGC, AICTE etc. authorized to award degrees / Diploma for which you may seek migration:

### **Details about Current Course and Migration**

<b>Sl. No.</b>	<b>Semester No.</b>	<b>Total No. of Credits registered in the semester</b>	<b>Credits Earned by student in various papers</b>	<b>Name of subjects that could not be cleared</b>	<b>Name of papers in which exemption required</b>
<b>1.</b>	Th P Int	Th P Int			
<b>2.</b>	Th P Int	Th P Int			
<b>3.</b>	Th P Int	Th P Int			
<b>4.</b>	Th P Int	Th P Int			

<b>5.</b>	Th P Int	Th P Int			
<b>6.</b>	Th P Int	Th P Int			
<b>7.</b>	Th P Int	Th P Int			
<b>8.</b>	Th P Int	Th P Int			
<b>9.</b>	Th P Int	Th P Int			
<b>10.</b>	Th P Int	Th P Int			

**6a.** Number of real brothers and sisters:

**b.** Whether any of your real brother(s) /sister(s) are studding in IEC University/IEC Group of institution: Yes / No

**7. Academic Record:**

Sl No.	Name of degree / Diploma	Name of Board / University	Subjects	Specialization	Grade	Equivalent Percentage
1.	Matric (10 <sup>th</sup> )					
2	Intermediate (12 <sup>th</sup> )					
3.	Graduation					
4	B Tech					



5.	Any other					
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**Note:** - Please attach self attested photo copies of the mark sheets of different semesters. The duly attested copies of the **syllabi studied may** also be attached with the migration request. Please also furnish the info regarding:

- a. Details of the credits cleared in different semesters: I II III IV V VI.....X
- b. Total number of credits cleared:

**8.** Reason for migration (Please be specific):

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**9.** Character certificate from the institution last attended or affidavit. (Performa enclosed)

Certified that the above-mentioned information furnished by me are correct to the best of my knowledge and belief.

**Date:**

**Signature of the Student**

**Place:**

## FOR OFFICE USE OF IEC UNIVESITY

1. Date of receipt of application:
2. Certificate from concerned HOD regarding the content/syllabus covered by the candidate and the credits earned by him or her
  - a. Whether the candidate satisfies the migration rules of the IEC University: Yes / No
  - b. Recommended/Not recommended (Please give clear recommendations):

**Signature of HoD**

3. Recommendations of Dean (Academics)                      recommended / Not recommended

**Seal and signature of Dean (Academic)**



4. Decision of Pro VC

Approved/Not approved

**Signature of Pro V C**